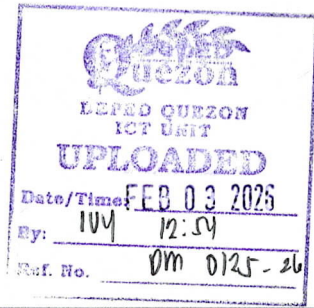




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



02 February 2026

DIVISION MEMORANDUM

DM No. 0125, s. 2026

NOTICE OF MEETING OF LEARNING SUPPORT ASSISTANTS (LSA)

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary School Heads
Learning Support Assistants
All others Concerned

1. Relative to the submission of the required documents of Learning Support Assistants (**LSA**), this Office announces the conduct of meeting for signing and submission of important documents related to their appointments on February 5, 2025 at 8 AM at CID-IMS Conference Hall and Provincial Capitol Building, Lucena City.
2. The meeting aims to:
 - a. ensure the complete submission of all required documents for Casual Appointments in accordance with prescribed guidelines and timelines;
 - b. strengthen accuracy and consistency of information reflected in submitted documents through proper review and validation; and
 - c. clarify roles, responsibilities of concerned personnel to facilitate timely and efficient processing of Casual Appointments.
3. Attached is the list of participants for reference.
4. Immediate and widest dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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Enclosure to DM 0125 s.2026

LIST OF PARTICIPANTS

Congressional District	School/District	LEARNING SUPPORT ASSISTANTS (LSA)
1ST CONGRESSIONAL DISTRICT		
	1. Mauban South Central E/S 1- Mauban South	IMEE S.TABUZO
	2. Pagbilao Central ES-Pagbilao	DEMELYN T. MORENO
	3. Paaralang Elementarya ng Lucban 1-Lucban	LYKA VANESSA BARRIENTOS DONNA MARIE O. ABUEL
	4. Real Central E/S- Real	CALLIE JEAN R. VILLAFLO ROSE ANN BOBBETH V.CUERA
	5. Mauban North Elementary School I-Mauban North	MONICA T. CALUCIN
2ND CONGRESSIONAL DISTRICT		
	1. Claro M. Recto Memorial Elementary School-Tiaong 1	MA.JANELL RAIZA F. DE JESUS
	2. Pahinga Norte Elementary School-Candelaria East	MARY GRACE L. SILVESTRE
	3. San Antonio Central School-San Antonio	JOCELYN A. AGUILA
	4. Lutucan Central School-Sariaya West	MELODY P. MONICIT
	5. Dolores Central Elementary School-Dolores	SHERRIE MAE A. PASIA
3RD CONGRESSIONAL DISTRICT		
	1. Macalelon Central E/S- Macalelon	SOFIA R.MERCA
	2. Agdangan Central E/S-Agdangan	LEA ANGELE P. VILLAMIN
	3. Catanauan Central E/S-Catanauan 1	LARA MAE E. ROCERO
	4. General Luna Central E/S-General Luna	JONAFE DELGADO
	5. San Narciso Central E/S-San Narciso 1	MARY ROSE KAYE AVILA JESSA MAY P. ZULUETA
4TH CONGRESSIONAL DISTRICT		
	1.Calauag East Central E/S-Calauag East	JULIETA FRANCISCO ANICO A. ABSALON
	2.Gumaca East Central Elementary School-Gumaca East	JAYCEL H. ALVAREZ
	3.Don Mateo Elementary School- Lopez West	NICOLE V. MASAPOL
	4.Tagkawayan Central E/S-Tagkawayan 1	MAY ANN G. OGAYON EDEZA C. NUARIN
	5.Atimonan Central E/S-Atimonan 1	MARIA CLARISSA C. ESPANTO
TOTAL		25

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